

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
JULY 16, 2015 – 10:00 to 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Colleague
 - a. Software Upgrade
 - i. Pre-requisites and co-requisites, training – Done
 - b. 4 year CIP approval – VPs of Instruction / Instructional Office
 - c. Hire Letters – has been modified to allow more accurate reporting of Prof Development and Pay hours via Colleague (Ex 1st time teaching Distance Ed)
 - d. Gainful employment reporting (July deadline) – custom analysis
 - e. AB13 – Veteran NonRes – Pay resident fees, now part of FTES
2. OpenCCCApply
 - a. International – still waiting – said June, just waiting
 - b. Supplemental (Student Success Committee)
3. TES – Transfer Evaluation System – Research Courses – Purchase Requisition entered.
4. Accuplacer changes
5. Transcript Requests – Working with A&R to determine feasibility – next steps, Pricing
6. SARS-MSGs – Working with SARs and Colleges (Mary Eden, Courtney Williams)
 - a. Text messaging – Opting in
7. Document Imaging – Further Implementation of Doc Types (FA, EOPS, DSPS, etc.)
8. Degree Verification – will roll out updating to NSC, to A&R
9. Office 365 - New Email – over the next few months – currently testing and migrating pilot mailboxes
10. Roll out Office 2013
11. Memory Upgrades
 - a. Purchased for Grossmont
 - b. Soon to be purchased for Cuyamaca
12. G39 Reports Live – Data Warehouse
 - a. Enrollment Management – EMA (Enrollment Management Analysis) - report
 - i. Prototype is done – working with vendor to finalize
 - b. new reports and enhancements
 - i. Specifically added enrollment and fill rates, to the Meeting Times by Room report and the Room Section Detail report. Recent Mods allow a chair or Dean to filter by fill rates and see the days and times of all the sections which might a fill rate less than 60%
 - ii. Added report to look at Academic Programs
13. HelpDesk Software – RemedyForce – working on final quote and contract
14. Counseling – Still need to finish setting up the ImageNow profiles at Cuyamaca – target before Fall term
15. DART – Degree Audit Articulation – Training done for Cuyamaca, Grossmont next – Brian to schedule with Renee (GC Counseling chair)
16. SIRSI – Library system – moved – implementing MobileCirc to facilitate inventory – DONE
17. Network Infrastructure
 - a. Wireless Assessment done

- i. HP Aruba acquisition and new product line
 - ii. developing implementation plan and costs
- b. Infrastructure assessment done
 - i. New Firewalls purchased
 - ii. new routers and core switches to be purchased this month

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. CurricUNET – Engaged new vendors – Waiting for Fall 2015 meeting
2. Workday Deployment
 - a. Material on the Intranet – check it out! (<http://intranet.gcccd.edu/workday/meetings.html>)
3. WebSites – old sites turned off
4. Wireless – Prop V Project; goal is for 100% coverage and include planning for BYOD; engaged HP for discussion on entire infrastructure (coverage and capacity will be included) – Onsite visit done, waiting for report
5. Securing Customer Information / Security – Plan – Steve Abat

Ongoing Projects

1. Colleague
 - a. Academic Program / Major – waiting for follow up meeting – who should update and where
 - b. DARS – For Students
 - i. Performance issue fixed – load testing is next
 - ii. Discuss authentication model at next Student Success Committee meeting

Meetings for 2015

1. Summer / Fall dates will be 8/20 & 9/17 & 10/15